



higher education
& training
Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



BUFFALO CITY
TVET COLLEGE

REQUEST FOR QUOTATION: APPOINTMENT OF AN AUCTIONEER FOR COLLEGE ASSETS

Kindly see the attached request for quote (RFQ). Quotations should be forwarded to quotations@bccollege.co.za.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT.

Kindly submit the following **REQUIRED** documents when responding to the RFQ

- Signed quotation (quotations not signed will be eliminated)
- Latest Declaration forms (SBD 4, 8 and 9 can be found on our website)
- Certified BEE certificate (0 points will be awarded for BEE certificates that are not certified)
- Tax Clearance Certificate
- A full CSD report
- Company registration documents
- Bank Confirmation Letter (not older than 3 months)
- Quotations must be detailed as per specification
- Quotations must be submitted in PDF file format ONLY
- All quotations submitted via email addresses other than the one listed above will not be considered.

Closing Date: 21 August 2024 at 11h00. No late or hand delivered documents will be accepted. ONLY EMAILED DOCUMENTS WILL BE ACCEPTED

Enquiries: email to zjikwana@bccollege.co.za or wgwabavu@bccollege.co.za



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**BUFFALO CITY
TVET COLLEGE**

Enquires: Ms S Mantame, smantame@bccollege.co.za, Tel 043 704 9230

Date: 12 August 2024

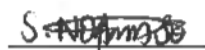
SPECIFICATIONS FOR APPOINTMENT OF AUCTIONEER FOR THE COLLEGE ASSETS

Buffalo City TVET College hereby request quotations from a service provider for the provision of auctioneer services in East London and Mdantsane area. The College has identified a number of moveable assets that are no longer useable in the college due to their condition and need to appoint an auctioneer to assist in the process of disposing these assets. The College would like to appoint a registered professional to conduct Internal (within the College) and Public auction in East London and Mdantsane area. The following must be noted:

1. Auctioneer's commission or fee is payable by Buffalo City TVET College.
2. No buyer's commission is charged by the auctioneer
3. The auction (s) will take place on date(s) set by the college and the auctioneer
4. The College will make available a preliminary list of movable assets to be auctioned before each auction.
5. Prices quoted must be valid for at least 30 days and inclusive of VAT.

Please provide the **Proof of valid membership registration from SAIA(South African Institute of Auctioneers) or the recognised body of auctioning profession.**

Your co-operation will be highly appreciated.



S Ndamase

Requestor

Date: 12/08/2024



S. Mantame

Acting CFO

Date: 12/08/2024



B. Timothy

Supply Chain Management Manager

Date: 12/08/2024